

# 1997-98 SESSION COMMITTEE HEARING RECORDS

Committee Name:

*Joint Committee on  
Finance (JC-Fi)*

Sample:

Record of Comm. Proceedings ... RCP

- 05hrAC-EdR\_RCP\_pt01a
- 05hrAC-EdR\_RCP\_pt01b
- 05hrAC-EdR\_RCP\_pt02

➤ Appointments ... Appt

➤ \*\*

➤ Clearinghouse Rules ... CRule

➤ \*\*

➤ Committee Hearings ... CH

➤ \*\*

➤ Committee Reports ... CR

➤ \*\*

➤ Executive Sessions ... ES

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➤ Hearing Records ... HR

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➤ Miscellaneous ... Misc

➤ 97hrJC-Fi\_Misc\_pt212

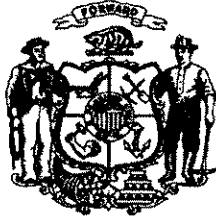
➤ Record of Comm. Proceedings ... RCP

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# THE STATE OF WISCONSIN

SENATE CHAIR  
**BRIAN BURKE**

119 MLK, Room 202  
P.O. Box 7882  
Madison, WI 53707-7882  
Phone: (608) 266-8535



ASSEMBLY CHAIR  
**JOHN GARD**

315-N Capitol  
P.O. Box 8952  
Madison, WI 53708-8952  
Phone: (608) 266-2343

## JOINT COMMITTEE ON FINANCE

March 13, 1998

Secretary Mark Bugher  
Department of Administration  
101 East Wilson Street, 10<sup>th</sup> Floor  
Madison, WI 53702

Dear Secretary Bugher:

We are writing to inform you that the Joint Committee on Finance has reviewed your request, dated February 23, 1998, pursuant to s. 16.515/16.505(2), Stats., pertaining to requests from the Department of Health and Family Services and the Department of Justice.

No objections have been raised concerning this request. Accordingly, the request is approved.

Sincerely,

Handwritten signature of Brian Burke in black ink.

BRIAN BURKE  
Senate Chair

Handwritten signature of John G. Gard in black ink.

JOHN G. GARD  
Assembly Chair

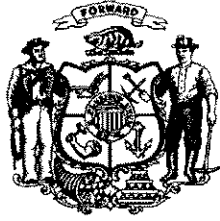
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cc: Members, Joint Committee on Finance  
Attorney General James Doyle, Department of Justice  
Secretary Joe Leean, Department of Health and Family Services  
Robert Lang, Legislative Fiscal Bureau  
Jay Huemmer, Department of Administration

# THE STATE OF WISCONSIN

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## JOINT COMMITTEE ON FINANCE

### MEMORANDUM

To: Members  
Joint Committee on Finance

From: Senator Brian Burke  
Representative John Gard  
Co-Chairs, Joint Committee on Finance

Date: February 23, 1998

Re: s. 16.515/16.505, Stats. Request

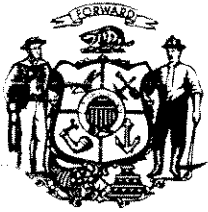
Attached is a copy of a request from the Department of Administration, dated February 23, 1998, pursuant to s. 16.515/16.505(2) Stats., pertaining to requests from the Department of Health and Family Services and the Department of Justice.

Please review the material and notify **Senator Burke** or **Representative Gard** no later than **Thursday, March 12, 1998**, if you have any concerns about the request or if you would like to meet formally to consider it.

Also, please contact us if you need further information.

Attachment

BB:JG:dh



STATE OF WISCONSIN  
DEPARTMENT OF ADMINISTRATION  
101 East Wilson Street, Madison, Wisconsin

TOMMY G. THOMPSON  
GOVERNOR  
MARK D. BUGHER  
SECRETARY

Mailing Address:  
Post Office Box 7864  
Madison, WI 53707-7864



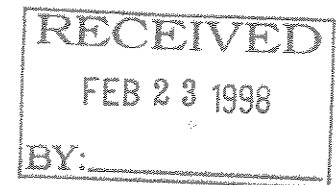
**Date:** February 23, 1998

**To:** The Honorable Brian Burke, Co-Chair  
Joint Committee on Finance

The Honorable John Gard, Co-Chair  
Joint Committee on Finance

**From:** Mark D. Bugher, Secretary  
Department of Administration

**Subject:** S. 16.515/16.505(2) Requests



Enclosed are requests that have been approved by this department under the authority granted in s. 16.515 and s. 16.505(2). The explanation for each request is included in the attached materials. Listed below is a summary of each item:

AGENCY	DESCRIPTION	1997-98		1998-99	
		AMOUNT	FTE	AMOUNT	FTE
DHFS					
20.435(1)(km)	Internal services		1.00		1.00
20.435(3)(jm)	Licensing and support services		-1.00		-1.00
20.435(6)(jm)	Program certification operations		-1.50		-1.50
20.435(6)(kx)	Interagency and intra-agency programs		0.00		0.00
20.435(8)(k)	Administrative and support services		-.40		-.40
DOJ	Drug law enforcement	\$60,700	**3.00		
20.455(2)(kd)	and crime laboratories				

\*Permanent position authority effective in FY98 rather than FY99 (as authorized in 1997 Act 27).

As provided in s. 16.515, the requests will be approved on March 16, 1998, unless we are notified prior to that time that the Joint Committee on Finance wishes to meet in formal session about any of the requests.

Please contact Jay Huemmer at 266-1072, or the analyst who reviewed the request in the Division of Executive Budget and Finance, if you have any additional questions.

Attachments

**Date:** February 16, 1998

**To:** Mark D. Bugher, Secretary  
Department of Administration

**From:** Jeffrey A. Geisler  
Division of State Budget and Finance

**Subject:** Request Under s. 16.505 From the Department of Health and Family Services to Delete 1.90 FTEs

**REQUEST**

The Department of Health and Family Services (DHFS) requests the net deletion of 0.46 FTE classified and the deletion of 1.44 FTE project positions as follows:

Program Revenue Appropriations			Change Requested	
Chapter 20 Alpha	Numeric	Title	Classified FTE	Project FTE
1km	132	Internal services	1.00	
3jm	339	Licensing and support services	(1.00)	
6jm	635	Program certification operations	(1.50)	
6kx	667	Interagency and intra-agency programs	1.44	(1.44)
8k	820	Administrative and support-administration	0.10	
8k	821	Administrative and support-fiscal services	(0.56)	
8k	822	Administrative and support-personnel	0.06	
Grand Total			(0.46)	(1.44)

These FTE changes are requested to correct technical errors in the 1997-99 budget.

**REVENUE SOURCES FOR APPROPRIATIONS**

Appropriation s. 20.435 (1) (km) is the only alpha appropriation in which a net increase of FTE is requested. This program revenue-service appropriation pays for internal clerical operations and will receive revenues from the DHFS program units to pay for the services it provides.

**BACKGROUND AND ANALYSIS**

DHFS implemented an extensive reorganization in the 1997-99 biennial budget. Over 600 FTE were transferred between 70 different funding-program unit combinations within the department. In the process some technical errors were made.

Only in appropriation s. 20.435 (1) (km) does DHFS request a net increase in classified FTE. This 1.0 FTE net increase would restore an FTE deleted in error. The net increase in the classified FTE for this internal services PRS appropriation is more than offset by the total net classified FTE decrease recommended below.

DHFS proposes to delete 1.44 FTE project and increase by 1.44 FTE the classified position authority in appropriation s. 20.435 (6) (kx). This is an error. The 1997-99 budget approved a conversion of 1.0 FTE project to a 1.0 classified FTE in this appropriation. The DHFS overlooked this conversion.

### **RECOMMENDATION**

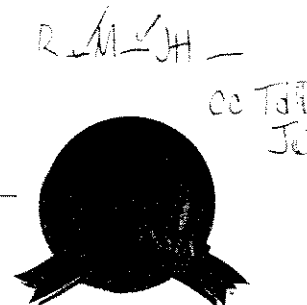
Adjust the request for this 1.0 conversion of a project to a classified position. Approve the net deletion of 1.46 FTE classified and the deletion of .44 FTE project positions as follows:

Program Revenue Appropriations			Change Recommended	
Chapter 20 Alpha	Numeric	Title	Classified FTE	Project FTE
1km	132	Internal services	1.00	
3jm	339	Licensing and support services	(1.00)	
6jm	635	Program certification operations	(1.50)	
6kx	667	Interagency and intra-agency programs	0.44	(0.44)
8k	820	Administrative and support-administration	0.10	
8k	821	Administrative and support-fiscal services	(0.56)	
8k	822	Administrative and support-personnel	0.06	
Grand Total			(1.46)	(0.44)

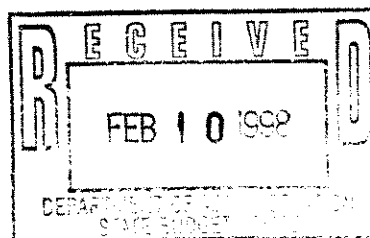


State of Wisconsin  
Department of Health and Family Services

Tommy G. Thompson, Governor  
Joe Legan, Secretary



February 10, 1998



Mr. Richard Chandler  
Department of Administration  
101 East Wilson Street, 10<sup>th</sup> Floor  
Madison, WI 53702

Dear Mr. Chandler:

The Department of Health and Family Services requests a decrease of 1.90 FTE PR position authority under the provisions of s.16.505 across various PR appropriations within the Department, due to technical errors made in the preparation of the 1997-99 Biennial Budget. Specifically, the Department is requesting +1.00 classified FTE in alpha (1)(km) appropriation 132, -1.00 classified FTE in alpha (3)(jm) appropriation 339, -1.50 classified FTE in alpha (6)(jm) appropriation 635, -1.44 project FTE and +1.44 classified FTE in alpha (6)(kx) appropriation 667, -.40 classified FTE in alpha (8)(k) appropriations 820, 821, and 822. As part of the 1997-99 biennial budget, DHFS implemented a major internal reorganization, affecting over 1,000 position coding lines in the Department. Unfortunately, as positions were transferred within the Department, and as some of the same positions were affected by other budget items (DINs), some technical errors were made. This is a request to correct technical errors made in the multiple DINs that affected DHFS positions. The position changes are summarized in the attached table and are described in more detail below.

+1.00 classified FTE in alpha (1)(km) appropriation 132

An error was made in our data filtering process when tying out. As a result, in DIN 4702, change author 4A, DHFS requested a reduction in position authority of 1.00 FTE in error. The B-2 system has 1.00 FTE less than PMIS. DHFS is requesting an increase of 1.00 classified FTE to restore the 1.00 FTE deleted in error.

-1.00 classified FTE in alpha (3)(jm) appropriation 339

In DIN 4700, position number 317620 was moved from appropriation 339 to appropriation 639, but the reduction to appropriation 339 was not made. The B-2 system is 1.00 FTE more than PMIS. DHFS is requesting a decrease of 1.00 classified FTE to (3)(jm).

-1.50 classified FTE in alpha (6)(jm) appropriation 635

An error in DIN 4702, change author 4A occurred when positions were corrected twice. The B-2 system is 1.50 FTE more than PMIS. DHFS is requesting a decrease of 1.50 classified FTE to (6)(jm).

-1.44 project FTE and +1.44 classified FTE in alpha (6)(kx) appropriation 667

There is an error between project and classified position authority. Positions were moved in DIN 4700 as project positions when they were actually classified positions. The B-2 system shows 1.44 FTE more project position authority and 1.44 FTE less classified position authority than PMIS. DHFS is requesting a decrease of 1.44 project FTE and an increase of 1.44 classified FTE to (6)(kx).

-.40 classified FTE in alpha (8)(k) appropriations 820, 821, 822

An error was made in appropriation 820 when an error of .90 FTE was corrected in both DIN 4702 and in DIN 5306. Another error was made in DIN 5809 Administrative Restructuring, where OSF centralized positions into the Division of Management and Technology. Three positions were moved into the correct alpha appropriation, but placed in the incorrect numeric appropriation. A correction is needed because the funding is inappropriate based on the revenue sources for work being performed. The B-2 system shows .10 FTE less classified position authority in appropriation 820, .56 FTE more classified position authority in appropriation 821, and .07 FTE less classified position authority in appropriation 822 than is needed. The net request of changes within (8)(k) is a decrease of .40 classified FTE.

Thank you for consideration of this request.

Sincerely,

A handwritten signature in dark ink, appearing to read "Joe Leean", followed by a horizontal line extending to the right.

Joe Leean  
Secretary

cc: Tilli de Boor

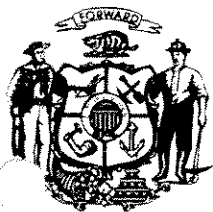


# SUMMARY OF POSITION CHANGES IN S. 16.505 REQUEST

<u>Numeric</u>	<u>Increase/ Decrease</u>	<u>Position Type*</u>
821	-2.00	C
820	1.00	C
822	1.00	C
339	-1.00	C
132	1.00	C
667	-1.44	P
667	1.44	C
820	-0.90	C
822	-0.94	C
821	0.94	C
821	0.50	C
635	<u>-1.50</u>	C
	-1.90 Net Change	

\*C = Classified

P = Project



STATE OF WISCONSIN  
DEPARTMENT OF ADMINISTRATION  
101 East Wilson Street, Madison, Wisconsin

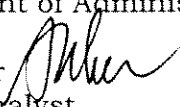
TOMMY G. THOMPSON  
GOVERNOR  
MARK D. BUGHER  
SECRETARY

Mailing Address:  
Post Office Box 7864  
Madison, WI 53707-7864



**Date:** February 17, 1998

**To:** Mark D. Bugher, Secretary  
Department of Administration

**From:** Scott Aker   
Budget Analyst

**Subject:** Request Under ss. 16.505/515 from the Department of Justice to correct an oversight in the 1997-99 budget regarding funding for 3.0 FTE permanent positions and 1.0 LTE in the Division of Legal Services.

**REQUEST:**

The Department of Justice (DOJ) requests position and expenditure authority for 3.0 FTE permanent positions inadvertently unfunded in 1997 Wisconsin Act 27 for the period March 1, 1998 to June 30, 1998. DOJ requests 3.0 FTE permanent positions and \$60,700 PR expenditure authority under s. 20.455(2)(kd), *Drug Law Enforcement and Crime Laboratories*, to cover this four-month funding gap.

**REVENUE SOURCES FOR APPROPRIATION(S):**

Revenue accrues to appropriation s. 20.455(2)(lm), *Crime Laboratories, Deoxyribonucleic Acid Analysis*, from a new \$4 crime laboratories and drug law enforcement assessment. Effective since passage of 1997 Act 27, the new \$4 assessment applies to the same offenses as does the penalty assessment under s. 165.87(2) (namely, any violation of state law, municipal or county ordinance, except smoking law violations, nonmoving traffic violations or safety belt use violations).

Appropriation s. 20.455(2)(kd), *Drug Law Enforcement and Crime Laboratories*, receives transfers from appropriation s. 20.455(2)(lm) according to the Chapter 20 schedule.

**BACKGROUND:**

For many years, DOJ has funded critical anti-drug programs and positions with federal anti-drug funds (Edward Byrne grant dollars). While an important source of anti-drug resources, most Byrne funds are available for a maximum of four years. In some cases DOJ has been able to "refocus" its grant requests for a second four-year period. Byrne funding for many programs and 32.0 FTE positions in their second four-year period expires in FY98 and FY99.

During 1997-99 budget deliberations, the Governor recommended continuing 27.0 FTE positions with the new \$4 assessment. The Joint Committee on Finance (JCF) added the remaining 5.0 FTE positions during its budget hearings. All 32.0 FTE positions remained in the budget signed by the Governor as 1997 Act 27.

Of the 32.0 FTE positions, 3.0 FTE permanent positions and 1.0 LTE law clerk in DOJ's Division of Legal Services comprise the drug prosecution team. These positions are three of the five which JCF added to the budget. Byrne funding for these positions expires February 28, 1998. When adding these positions back into the 1997-99 budget, the Legislative Fiscal Bureau added position and expenditure authority beginning July 1, 1998. As a result, a four-month funding gap exists for these positions.

#### **ANALYSIS:**

Clearly the intention of 1997 Act 27 is to continue the 3.0 FTE drug prosecution team without interruption. State Budget Office and Legislative Fiscal Bureau officials have been aware of this situation and concur that a s. 16.505/515 request is the appropriate corrective mechanism.

The 3.0 FTE positions affected by this request are permanent positions currently funded under appropriation s. 20.455(2)(k), *Interagency and Intra-agency Assistance*. This appropriation has been used to receive and expend Byrne funds administered by the Office of Justice Assistance. The effect of this request is to extend position and expenditure authority for the 3.0 FTE positions under s. 20.455(2)(kd) for the remainder of FY98 so the people in these positions can perform their duties without interruption. The 3.0 FTE reduction in FY98 position authority under s. 20.455(2)(k) occurred during the 1997-99 budget process.

#### **REVENUE SUMMARY AND ANALYSIS:**

Although 1997 Act 27 made the \$4 fee applicable to offenses occurring after October 1, 1997, late passage of the budget delayed the effective date of the fee until late October. Practically speaking, counties began collecting the fee in November 1997. After three months the fee has generated \$112,100 in revenue.

The \$4 Crime Lab fee was added as a revenue source for appropriation s. 20.455(2)(lm) because it was apparent that the \$250 DNA surcharge would not be an adequate revenue source. Application of the DNA surcharge to burglaries was declared unconstitutional and, as the table below indicates, the appropriation began the 1997-99 biennium with a deficit of \$924,700.

##### **\$4 Crime Lab Fee – Revenues and Expenditures**

<b><u>Revenues</u></b>	<b><u>FY98-99 Biennium</u></b>
Opening Balance	(924,700)
Estimated Revenue	3,811,200
<b>TOTAL AVAILABLE</b>	<b>2,886,500</b>
<b><u>Expenditures</u></b>	
EXP. AUTHORITY – B2 System	2,914,400
<b>Available Balance</b>	<b>(27,900)</b>

Sources: WiSMART. Legislative Fiscal Bureau Comparative Summary of 1997 Act 27

Mark D. Bugher, Secretary  
February 17, 1998  
Page 3

Because it takes some time before all county court systems are made aware of new fees and because the fee's implementation into the Circuit Court Automation Project did not occur until recently, FY98 actual revenues may not match the \$1,270,400 estimate used during budget deliberations. Nevertheless, penalty assessment revenues continue to outpace estimates – for FY98 revenues are 14% greater than the same point in FY97, and for budget purposes revenue increases were estimated at 3%.

Since the base for the \$4 Crime Lab Fee mirrors the penalty assessment base, the future revenue picture for the \$4 Crime Lab Fee is solid. Therefore, while adding \$60,700 in expenditure authority to appropriation s. 20.455(2)(kd) may slightly increase the deficit for the 1997-99 biennium, given the long-term strength of the \$4 fee as a revenue source, the deficit would be eliminated in the 1999-2001 biennium. Throughout 1997-99 budget deliberations, all parties understood the likelihood of a small deficit for appropriation s. 20.455(2)(lm) at the end of FY99. However, the long-term deficit concerns have been addressed with the addition of the \$4 Crime Lab Fee. It should prove to be a stable, reliable program revenue source.

**RECOMMENDATION:**

Approve DOJ's request for 3.0 FTE permanent position authority and \$60,700 PR expenditure authority for the remainder of FY98. Given the intention of the Legislature and Governor in 1997 Act 27 to continue these positions, it is appropriate to extend position and expenditure authority in the new appropriation, s. 20.455(2)(kd), *Drug Law Enforcement and Crime Laboratories*, in FY98.

## CORRESPONDENCE/MEMORANDUM

Date: February 16, 1998

To: Richard G. Chandler  
State Budget Director

From: Jack Benjamin /  
Department of Justice

Subject: ADJUSTMENT TO REQUEST UNDER SEC. 16.505/515

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To	Scott Aker	From	Benjamin
Co.	DOJ	Co.	DOJ
Dept.		Phone #	7-6714
Fax #	7-0772	Fax #	

On February 11, 1998, the Department of Justice submitted a request under sections 16.505 and 16.515, stats., relating to the drug prosecution and training program in our Legal Services Division. For reasons described in detail in that request, three PR positions and \$64,300 were requested for FY 98. By means of this memo, we are requesting a minor adjustment in the spending authority portion of that request.

Instead of an increase of \$64,300 for FY 98 for the appropriation under sec. 20.455(2)(kd), we request an increase of \$60,700, for two reasons:

1. This project has used LTE law clerks quite effectively in the past. Upon further reflection, it has been determined that LTE funding should have been included in our February 11, 1998 request. A total of 224 hours of law clerk services are needed during the rest of FY 98—144 hours for the six pay periods remaining through the end of the school year, and 160 hours for the two pay periods in June. At \$9 per hour, \$2,736 is needed for LTE salaries plus \$209 for LTE fringe benefits.
2. The February 11 request based salary and benefit costs on nine pay periods remaining after March 1, 1998. A better estimate would use eight pay periods. The result is that \$40,192 would be needed for salaries for the three positions in question, and \$13,441 for fringe benefits.

With these changes, the budget summary on page two of our February 11, 1998 request should read "... we need \$60,700 in spending authority to cover personnel and operating costs for this project between March 1 and June 30, 1998. This total includes \$40,200 for salaries, \$2,800 for LTE salaries, \$13,700 for fringe benefits, and \$4,000 for supplies and services."

I would be pleased to discuss this adjustment, as needed.

cc: Andy Cohn  
Matt Frank  
Scott Aker  
Carri Jakel

Bob Hillner



STATE OF WISCONSIN  
DEPARTMENT OF JUSTICE

JAMES E. DOYLE  
ATTORNEY GENERAL

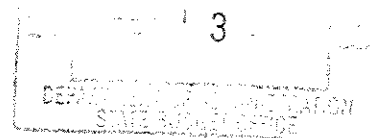
Burneatta L. Bridge  
Deputy Attorney General

123 West Washington Avenue  
P.O. Box 7857  
Madison, WI 53707-7857

Andrew Cohn  
Executive Assistant  
608/266-0425  
cohn@doj.state.wi.us  
Fax 608/266-1656

February 11, 1998

Richard G. Chandler  
State Budget Director  
Division of State Executive Budget and Planning  
10th Floor - Administration Building  
P.O. Box 7864  
Madison, WI 53707-7864



Dear Mr. Chandler:

Under sec. 16.505, stats., the Department of Justice requests three permanent PR-funded positions for drug prosecution and training activities in our Legal Services Division. Under sec. 16.515, stats., \$64,300 in PR spending authority is requested for FY 98 for this purpose. These positions have been funded since July, 1990 with grants of federal anti-drug and matching funds from the Office of Justice Assistance. Unfortunately, those funds will no longer be available after February 28, 1998. The need for a new funding source for this and other OJA-funded programs was recognized in 1997 Wisconsin Act 27, with the creation of the PR appropriation under sec. 20.455(2)(kd), *Drug Law Enforcement and Crime Laboratories*. However, the budget act provided position and spending authority for drug prosecution and training effective July 1, 1998, leaving an unintended four-month gap in resources for this critical program. This request will resolve this problem, and enable this program to continue without interruption.

BACKGROUND

For nearly eight years the Department of Justice has provided anti-drug training and prosecution services under a series of grants from the Office of Justice Assistance. Because of federal limits regarding the duration of anti-drug projects, the final grant for this project will end on February 28, 1998. In fact, this is one of six different sub-grants of federal funds from OJA to the Department that reach an end date during the 1997-99 biennium.

The need for a new funding source to sustain the drug prosecution and training and other critical projects was recognized by both the Governor and the Legislature during deliberations on 1997 Assembly Bill 100. A new fee was established, as described in the *Revenue Sources* section below, to supplement a DNA surcharge created in 1993 Wisconsin Act 16 and to replace anti-drug moneys. 1997 Act 27 appropriated \$2,052,800 from the newly-

Richard G. Chandler

February 11, 1998

Page 2

created PR-annual appropriation under sec. 20.455(2)(kd). In FY 98, four positions are authorized and \$212,500 is appropriated, increasing to 28 positions and \$1,840,300 in FY 99.

### ANALYSIS

The Governor's budget did not include funding or position authority for the drug prosecution and training project, although it did propose continuation of 27 positions and related funding for various anti-drug purposes. Among other adjustments to the Governor's budget bill, the Joint Committee on Finance added funding and position authority for five anti-drug positions, including the three positions associated with drug prosecution and training activities. However, the drug prosecution and training resources were not provided until FY 99. Consequently, the end of OJA funding on February 28, 1998 will leave a four-month gap for this project.

Given the significance and effectiveness of this project, and the clear intent of the Legislature that it be sustained, this request is needed to bridge the unintended gap in funding and position authority facing our drug prosecution and training effort. In fact, a request under sec. 16.505 and sec. 16.515 was recommended by both the State Budget Office and the Legislative Fiscal Bureau, when this problem was first identified in September, 1997. It is also worth noting that this was one of three items we proposed for the budget adjustment bill in our December 12, 1997 memo to you on that subject. Only last week did we get official word that the Governor has not included this item in 1997 Senate Bill 436.

Along with position authority in FY 98, we need \$64,300 in spending authority to cover personnel and operating costs for this project between March 1 and June 30, 1998. This total includes \$45,200 for salaries, \$15,100 for fringe benefits, and \$4,000 for supplies and services.

### REVENUE SOURCES

Revenue deposited in the appropriation under sec. 20.455(2)(kd), stats., comes from a new *crime laboratories and drug law enforcement assessment* of \$4 imposed on convictions for arrests occurring after October 1, 1997, applied to the same offenses for which the penalty assessment under sec. 165.87(2), stats. is applicable. WiSMART information as of February 10, 1998 showed \$100,298 in revenues already deposited in this appropriation. In just three months, revenues have grown from an initial deposit of \$484 in November, 1997 to \$62,560 credited to this account in January, 1998. As this new assessment is implemented more completely across the State, revenues will continue to increase for some time into the future.

Richard G. Chandler

February 11, 1998

Page 3

SUMMARY

The Department of Justice requests approval of three PR positions and \$64,300 in FY 98 in the appropriation under sec. 20.455(2)(kd), stats., for the drug prosecution and training program in the Legal Services Division. Approval of this request will enable the Department of Justice to continue providing critical anti-drug services without interruption, consistent with legislative intent in this area. Revenues are available from a \$4 assessment created in 1997 Wisconsin Act 27 for this and other anti-drug programs.

Please forward this request to the Joint Committee on Finance at the earliest possible time. Questions should be directed to Jack Benjamin, the Department's Budget and Finance Director. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Andrew Cohn". The signature is fluid and cursive, with the first name "Andrew" written in a larger, more prominent script than the last name "Cohn".

Andrew Cohn  
Executive Assistant



# STATE OF WISCONSIN

SENATE CHAIR  
**BRIAN BURKE**

Room 202, 119 Martin Luther King Blvd.  
P.O. Box 7882  
Madison, WI 53707-7882  
Phone: 266-8535



ASSEMBLY CHAIR  
**JOHN GARD**

315 North, State Capitol  
P.O. Box 8952  
Madison, WI 53708-8952  
Phone: 266-2343

## JOINT COMMITTEE ON FINANCE

March 6, 1998

Mr. Mark D. Bugher, Secretary  
Department of Administration  
101 East Wilson Street, 10th Floor

Dear Secretary Bugher:

On February 16, 1998, a s. 16.515 request for the Office of the State Treasurer was submitted in a memorandum from you to us for approval by the Joint Committee on Finance.

The request is approved by the Committee with the following understandings: (1) that these supplemental funds are to be considered one-time in nature for the purposes indicated and are not base-building; and (2) as concurred in by the State Budget Office, the total amount of funding (\$235,000 PR) as submitted in the request, rather than being all allocated to fiscal year 1998-99, should instead be allocated between the two fiscal years of this biennium as indicated below:

<u>Appropriation</u>	<u>1997-98</u>	<u>1998-99</u>	<u>TOTAL</u>
20.585 (1) (g)	\$33,000	\$61,000	\$94,000
20.585 (1) (j)	5,000	10,000	15,000
20.585 (1) (kb)	<u>42,000</u>	<u>84,000</u>	<u>126,000</u>
Total	\$80,000	\$155,000	\$235,000

Mr. Mark D. Bugher, Secretary  
March 6, 1998  
Page 2

Unless you notify us by March 13, 1998, that you wish us to schedule a meeting of the Committee to review this request, we will consider the request as approved with the above conditions.

Sincerely,



BRIAN BURKE  
Senate Chair



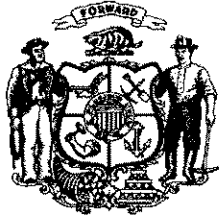
JOHN GARD  
Assembly Chair

cc: Members, Joint Committee on Finance  
Jack Voight, State Treasurer  
Jay Huemmer, DOA

# THE STATE OF WISCONSIN

SENATE CHAIR  
**BRIAN BURKE**

119 MLK, Room 202  
P.O. Box 7882  
Madison, WI 53707-7882  
Phone: (608) 266-8535



ASSEMBLY CHAIR  
**JOHN GARD**

315-N Capitol  
P.O. Box 8952  
Madison, WI 53708-8952  
Phone: (608) 266-2343

## JOINT COMMITTEE ON FINANCE

### MEMORANDUM

To: Members  
Joint Committee on Finance

From: Senator Brian Burke  
Representative John Gard  
Co-Chairs, Joint Committee on Finance

Date: February 17, 1998

Re: s. 16.515/16.505, Stats. Request

Attached is a copy of a request from the Department of Administration, dated February 16, 1998, pursuant to s. 16.515/16.505(2) Stats., pertaining to requests from the Office of the State Treasurer.

Please review the material and notify **Senator Burke** or **Representative Gard** no later than **Thursday, March 5, 1998**, if you have any concerns about the request or if you would like to meet formally to consider it.

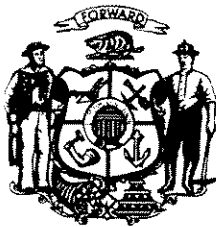
Also, please contact us if you need further information.

Attachment

BB:JG:dh

STATE OF WISCONSIN  
DEPARTMENT OF ADMINISTRATION  
101 East Wilson Street, Madison, Wisconsin

TOMMY G. THOMPSON  
GOVERNOR  
MARK D. BUGHER  
SECRETARY

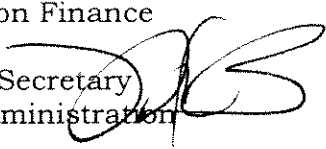


Mailing Address:  
Post Office Box 7864  
Madison, WI 53707-7864

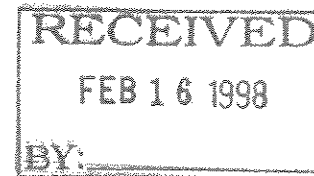
**Date:** February 16, 1998

**To:** The Honorable Brian Burke, Co-Chair  
Joint Committee on Finance

The Honorable John Gard, Co-Chair  
Joint Committee on Finance

**From:** Mark D. Bugher, Secretary  
Department of Administration 

**Subject:** S. 16.515/16.505(2) Requests



Enclosed are requests that have been approved by this department under the authority granted in s. 16.515 and s. 16.505(2). The explanation for each request is included in the attached materials. Listed below is a summary of each item:

<u>AGENCY</u>	<u>DESCRIPTION</u>	<u>1997-98</u>		<u>1998-99</u>	
		<u>AMOUNT</u>	<u>FTE</u>	<u>AMOUNT</u>	<u>FTE</u>
TREASURER					
20.585(1)(g)	Processing services			\$94,000	
20.585(1)(j)	Unclaimed property; claims and administrative expenses			\$15,000	
20.585(1)(kb)	General program operations			\$126,000	
				\$235,000	

As provided in s. 16.515, the requests will be approved on March 9, 1998, unless we are notified prior to that time that the Joint Committee on Finance wishes to meet in formal session about any of the requests.

Please contact Jay Huemmer at 266-1072, or the analyst who reviewed the request in the Division of Executive Budget and Finance, if you have any additional questions.

Attachments

**CORRESPONDENCE MEMORANDUM**  
Department of Administration

STATE OF WISCONSIN

**Date:** February 5, 1998

**To:** Mark D. Bugher, Secretary  
Department of Administration

**From:** Michelle New *mmw*  
State Budget Office

**Subject:** Request Under s. 16.515 from the State Treasurer's Office for Increased Expenditure Authority for Information Technology Upgrades and Data File Conversions.

**REQUEST:**

The State Treasurer's Office requests a one time increase in expenditure authority of \$235,000 PR in FY98. This funding will be used for the conversion of Treasury data bases to the state standard, re-configuration for the upcoming Wismart upgrade, and conversion of applications to address year 2000 dates.

**REVENUE SOURCES FOR APPROPRIATIONS:**

This request would be funded from s. 20.585 (1)(g), (1)(j), and (1)(kb). Processing services [s. 20.585 (1)(g)] is funded from all moneys received from services rendered to local governments under s. 25.50 (7). Unclaimed Property; Claims and Administrative Expenses [s. 20.585 (1)(j)] is funded through moneys received under ss. 177.23 (2) , 852.01 (3), 863.37 (2) and 863.39 to pay claims under ss. 177.24 to 177.26 and 863.39 (3) and administrative expenses incurred in administering ch. 177. Finally, s. 20.585 [(1)(kb)], General Program Operations is funded from moneys transferred from the appropriation account under s. 20.505 (1)(kj), the amounts in the schedule for the custody of state funds.

**BACKGROUND:**

The State Treasurer's Office has been working on updating and converting their data bases and files to meet the state's standard for the past several months. Initial work was conducted by the Small Agency Support Initiative (SASI) team, but the agency has had to outsource a majority of their file and data base conversions. Preliminarily, the Treasury assumed that these conversions could be made within their existing budget, but have subsequently determined that the scope of the work required is much greater than originally believed.

**ANALYSIS:**

The Treasurer's request is comprised of four inter-related components:

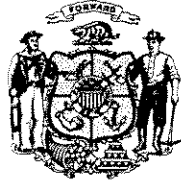
1. File Conversions: The majority of the consultant's time will be focused on converting the Treasury's files from a DOS environment to a Microsoft environment. This conversion is necessary for the Treasurer's Office to attain the state's information technology standard. Once it became apparent that the Treasurer's needs exceed the scope of SASI team, an outside consultant was procured for the completion of the project. These conversions are the largest component of this project and are expected to take 60 percent of the requested programming hours.
2. New Processes and Features: In response to requests from Local Government Investment Pool (LGIP) participants, the Treasurer's Office seeks to make several changes to their monthly statement to meet their customer's needs. Statements will be changed so that they are easier to read (e.g. reflect monthly accrued interest), and non-pool application improvements will be made. Additional features include automated clearing house (paperless transactions) deposit of pool funds. These projects are expected to require 20 percent of the requested programming hours. This portion of the Treasurer's request would be amortized against the Pool's share of investment earnings resulting in less than a one basis point reduction in earnings.
3. Advantage 2.0: The programmer will also need to convert a majority of the Treasurer's files so that they will be compatible with Advantage 2000, the state's accounting system upgrade which will be in use during FY98. This is projected to take approximately 10 percent of the programming hours.
4. Year 2000 Data Files: The final 10 percent of the requested programming hours are expected to be spent on the conversion of existing files to accommodate year 2000 dates.

Although the Treasurer's Office has indicated their request for funding in FY97-98 (pg. 3), all of the work would be completed during this biennium (FY98 and 99). The Treasurer's Office has projected a need for 5,928 hours of programming.

Given the magnitude of files and data bases which must be converted, as well as the need to address the year 2000 issue, Wismart upgrade and the needs of LGIP participants, action on this request should not be deferred until the next biennium.

#### **RECOMMENDATION:**

Approve the Request. The Treasurer's Office must have this work completed in order to achieve the state's information technology standards. Systems improvements will allow the Treasurer's Office to utilize the upcoming Wismart upgrade, convert data bases so they are year 2000 compatible and better serve the requirements of LGIP investors.



**Jack C. Voight**  
**State Treasurer of Wisconsin**

Mailing Address:  
P.O. Box 7871  
Madison, WI 53707-7871

Phone: 608/266-1714  
Fax: 608/266-2647  
E-Mail: [treasury@mail.state.wi.us](mailto:treasury@mail.state.wi.us)

101 East Wilson Street, Floor 5 • Madison, WI 53707-7871

file: w/re16515

January 15, 1998

Mr. Richard G. Chandler  
State Budget Director  
Division of Executive Budget and Planning  
10<sup>th</sup> Floor - Administration Building  
P.O. Box 7864  
Madison, WI 53707-7864

Re: S. 16.515 Wis. Statutes Request to Provide \$235,000 PR Expenditures Authority necessary for the Re-Engineering of Treasury Systems to be compatible with the updated version of WiSMART, the State's accounting system, conform to the DOA's prescribed database standard, and remedy the Year 2000 issue. (Fund 100 Appropriation ED, EG, EJ4).

Dear Mr. Chandler,

In the spring of 1997, it became increasingly evident, that in order to keep the State Treasury's database viable, a re-programming effort had to be undertaken. In May of 1997, a contract programmer was retained with the objective of converting the Treasury's existing X-based systems over into a Microsoft Access - compatible database which conforms to the standards determined by DOA in its "Infrastructure Project Report" dated December 4, 1995. This conversion was noted as a high - level goal in Treasury's four year strategic action plan for years 1997-2000.

Original estimates determined that the conversion could be completed within approximately 1500-2000 labor hours and it was felt that the cost could be borne over the next biennium, ie. 1998 and 1999 within existing appropriation authority. Since the commencement of the conversion, it has become evident that estimates of conversion costs have been far too conservative; especially when taking into consideration the efforts needed to make Treasury's files compatible with Advantage 2000, WiSMART's (the State's accounting system) new upgrade. Also, while database files are easily converted, the execution (program) files must be completely re-engineered and cannot be simply replicated, as they are written in DOS. The architecture for programming in an Access environment is completely different from dBase, which had previously been Treasury's database. X-based database systems, similar to the Treasury's, are becoming increasingly difficult to support, due to a scarcity in technical talent that is migrating from this environment.

This programming effort must also be completed in a timely manner; the work effort must have a horizon. In order to do this, additional programming resources must be retained to ensure that all Year 2000 problems are resolved with sufficient time for final testing. Due to the technical nature and timeliness of the resources required, they must be outsourced, as the State's Small Agency Support Initiative (SASI) team is not capable of this volume of effort, nor was applications programming ever the team's mission from the start.

One must realize Treasury's functions are critical to the operation of the State, in that the agency is charged with the recording of the collection of the State's funds. Treasury also administers the Local Government Investment Pool, the single largest discreet participant in the State Investment Fund and a de facto bank to over 1100 of the State's

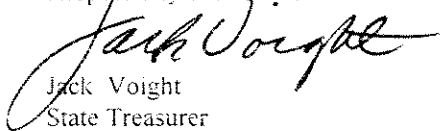


municipalities, school districts, and other governmental units. It becomes imperative that no incompatibilities exist between the Treasury's functions and its interfaces with the State. Financial institutions throughout the country are expending substantial resources in working out a Year 2000 fix, and the State Treasury is not immune from this predicament.

The portion of the amount requested which relates to the re-engineering of the LGIP Pool function would be properly amortized against the Pool's share of investment earnings; a charge that would result in less than a one basis point (.01%) reduction in earnings. The costs of administering the pool have historically been reasonable, and these re-engineering efforts will result in additional Pool features, such as same day availability of funds, deposit via ACH, and direct withdrawal/transfer to State programs; innovations which have been requested by Pool participants. The remainder of the programming effort will be recovered in the annual financial service charge to agencies for Treasury's operations over the remainder of the 1998-99 biennium. One would hope that an effort such as this would afford a solid platform for Treasury operations in the future, however, we cannot guarantee, given the dynamics of the information technology climate, that other changes in system architecture will not continue to be necessary on an on-going basis. These are the costs of servicing our customer agencies and taxpayers; these are the costs of having a responsive Local Government Investment Pool.

Please review the attached analysis. I invite questions on this matter. Please act on this request as soon as your schedule allows.

Respectfully submitted,



Jack Voight  
State Treasurer

enclosures

JV/mc

cc Rep John Gard  
Sen. Brian Burke



file: proneeds

16.515 Request ANALYSIS

Estimated Treasury Programs necessary for Re-engineering/conversion by approximately 6/30/99

Programs			
Description	Number		
Cancelled Drafts	25		
Check Certification	9		
DARS (Bonds)	7		
Forgeries	16	Program resources required:	\$272,688
GFS (WiSMARTR Interface)	10	Less: Appropriations Available	
Local Gov't Invest Pool	62	1998 EG	(\$15,000)
Lockboxes	Done	1998 EJ/EG Line 5	(\$10,000)
Municipal Collections	Done	1999 EJ/EG Line 5	<u>(\$10,000)</u>
On-Line Banker	7		
Photo-Copy Requests	7	Net Expenditure Requirement	\$237,688
R-Series Requests	7	Round down	\$235,000
Receipts/Disbursements	50		
Cash Reconciliation	18	Program Revenue Approp Sources (est)	
Securities (Fidiuciaries)	9	LGIP (ED)/ 40%	\$94,000 **
Stop Payment	20	Cash Mgmt/Unclaimed Prop	<u>\$141,000</u>
		Total	<u>\$235,000</u>
Programs Remaining at 1/15/98	<u>247</u>		
Days per Program	3	** - amortize 24 months against State Investment Fund Earnings	
Program Days	741		
Program Hours (Days x 8)	5,928		
Billable (Hours x \$46/hr)	\$272,688	Timing of resource request:	
		Fiscal Yr	1997 1998
		Amt	<u>\$80,000</u> <u>\$155,000</u>

Estimates per Peter Noll, Omni Resources and David Schulte, Office of State Treasurer.

file: nollprog

Office of State Treasurer  
Work Schedule - Re-Engineering

SYSTEM	SYSTEM FUNCTION	ANALYSIS	PROGRAMMING	UNIT TESTING	SYSTEM TESTING
UP/DOWN	Upload JV and CR	1/1/98	1/1/98	1/1/98	1/1/98
	Download	1/16/98			
LOCKBOX	Lockbox Maintenance	1/1/98	1/1/98	1/1/98	
	Print Lockbox Reports	1/1/98	1/1/98	1/1/98	
	Up/Down/Sideload	1/1/98			
LGIP	Enter/Edit Transactions	1/13/98			
	Transaction Audit List	1/13/98			
	Post Transactions	1/13/98			
	Man/Warr and Wism Register	1/13/98			
	Print Daily RRA Register	1/13/98			
	Print Daily Wire Register	1/13/98			
	Print Vouchered Labels	1/13/98			
	ACH File Transfer	1/13/98			
	Compute Fund AVG Daily Bal	1/13/98			
	Compute Fund Int Split	1/13/98			
	Print Monthly St(File)	1/13/98			
	Generate Interest Transactions	1/13/98			
	Print Interest Trans Request	1/13/98			
	Print Unposted/Unallocated INT	1/13/98			
	Period End Processing	1/13/98			
	Prior Period Adjustment	1/13/98			
	Monthly Summary Report	1/13/98			
	Type A Report by Dates	1/13/98			
	Print Monthly St(Printer)	1/13/98			
	Update Depositor Records				
	Update Fund Account Records				
	Update Wire Destination Records				
	Update ACH Application ID File				
	Print Participant Name Lists	1/14/98			
	Browse Fund Cur/Ba MTD Trns				
	Browse LGIP Account Balances	1/16/98			
	Print LGIP audit reports	1/14/98			

Print LGIP account reports	1/16/98
Generate IVR Uploads	1/16/98
Create IVR Transactions	1/14/98
Print Destination Letters	1/14/98
Print IVR Pin No. Letters	1/14/98
Adding New Pin Numbers	1/14/98
Change LGIP Numbers all files	????????
Print LGIP address labels	1/14/98
change password	
Compare Old & New System Data	
Calculating Single Acct Interests	1/14/98
Compare WISMART/TREASURY bal	
LGIP Name List ASCII File for DOA	1/15/98
LGIP Daily Activity Report	1/15/98
LGIP General Activity Report	1/15/98
LIST 0 Balance LGIP Names	1/15/98
Convert System Data Files	
Generate Activity ASCII File	
LGIP Monthly Activity Summary	
Setup User's Password	
Print LGIP Lists by Type	1/14/98
Compare LGIP Balances Year Before	1/14/98

StopPay/Retyp	Enter Stop Payments	1/14/98
	Print Replacement Checks	1/13/98
	Print Replacement Check Register	1/13/98
	Monthly Report by Series	1/13/98
	Monthly Report by Fund	1/14/98
	Flag Checks for returned w/o Entry	1/13/98
	Check File Audit Report	1/14/98
	Enter Retype Payments	1/14/98
	Print Retype Checks	1/14/98
	Print Retype Check Register	1/14/98
	Compare Data in Retype/Cancelled	1/14/98
	Search Checks by Check No./Payee	1/14/98
	Generate Upload File	1/14/98
	Monthly No. of SP Requested by Dept	1/14/98

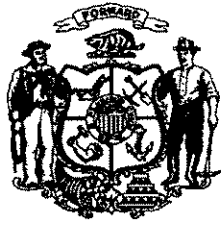
Monthly OLB balance summary report  
Edit Reporting Type Codes  
Copy BAI file to network drive  
Main Menu Program  
GL balances report

Rec/Disb	too be listed later
Reconciliation	too be listed later
Check Cert	too be listed later
DARS(Bonds)	too be listed later
Forgeries	too be listed later
Fiduciaries	too be listed later
Photo Copy Req	too be listed later
RseriesChecks	too be listed later

# THE STATE OF WISCONSIN

SENATE CHAIR  
**BRIAN BURKE**

119 MLK, Room 202  
P.O. Box 7882  
Madison, WI 53707-7882  
Phone: (608) 266-8535



ASSEMBLY CHAIR  
**JOHN GARD**

315-N Capitol  
P.O. Box 8952  
Madison, WI 53708-8952  
Phone: (608) 266-2343

## JOINT COMMITTEE ON FINANCE

March 2, 1998

Secretary Mark Bugher  
Department of Administration  
101 East Wilson Street, 10<sup>th</sup> Floor  
Madison, Wisconsin 53703

Dear Secretary Bugher:

We are writing to inform you that the Joint Committee on Finance has reviewed your request, dated February 9, 1998, pertaining to a request for a change in the agency lapse plan submitted to and approved by the Committee pursuant to section 9156(6ng) of Act 27.

No objections have been raised concerning this request. Accordingly, the request is approved.

Sincerely,

Handwritten signature of Brian Burke in black ink.

BRIAN BURKE  
Senate Chair

Handwritten signature of John Gard in black ink.

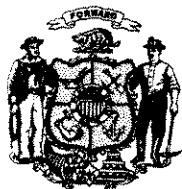
JOHN GARD  
Assembly Chair

BB/JG/jc

cc: Members, Joint Committee on Finance  
Jay Huemmer, Department of Administration  
Robert Lang, Legislative Fiscal Bureau

# STATE OF WISCONSIN

SENATE CHAIR  
**BRIAN BURKE**



ASSEMBLY CHAIR  
**JOHN GARD**

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315 North, State Capitol  
P.O. Box 8952  
Madison, WI 53708-8952  
Phone: 266-2343

## JOINT COMMITTEE ON FINANCE

### MEMORANDUM

TO: Members  
Joint Committee on Finance

FROM: Senator Brian Burke  
Representative John Gard  
Co-Chairs, Joint Committee on Finance

DATE: February 16, 1998

RE: Amendment to Agency Lapse Plan

On February 9, 1998, the Co-Chairs received a letter from DOA Secretary Bugher requesting a change in the agency lapse plan the administration submitted and the Committee approved pursuant to section 9156(6ng) of Act 27. A copy of this letter is attached for your review.

Under the revised plan, DHFS would lapse \$579,200 in 1997-98 from two Department of Health and Family Services, Division of Care and Treatment Facilities (DCTF) general program operations appropriations, rather than the appropriation used to support the Division of Management and Technology general program operations.

DHFS projects that it will lapse a total of \$670,000 GPR in 1997-98 from amounts budgeted for fringe benefits in two DCTF general program operations. This projected lapse is largely due to a delay in hiring staff for new units to treat sexually violent persons (SVPs) at the Wisconsin Resource Center. Additional salary savings will result due to this delay in hiring, which DHFS intends to lapse to help meet its agency lapse requirement for 1997-98.

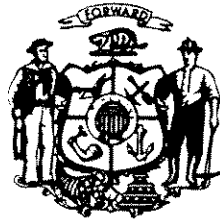
Under the revised plan, DHFS would place \$275,200 from moneys budgeted for the Wisconsin Resource Center and \$304,000 from moneys budgeted to staff facilities that provide treatment to sexually violent persons in unallotted reserve in 1997-98. As a result, "income augmentation" funds DHFS had proposed to substitute for GPR funds under the previous plan would not need to be expended in 1997-98 and, instead, would be available to substitute for GPR funds budgeted for DCTF general program operations in 1998-99.

If you have concerns about this proposed revision to the plan the Committee has already approved, please contact our offices. If, by March 2 no member requests that the Committee meet on this proposed revision to the state agency lapse plan, we will notify the Department of Administration that the revised plan is approved.

BB:JG:jc

STATE OF WISCONSIN  
DEPARTMENT OF ADMINISTRATION  
101 East Wilson Street, Madison, Wisconsin

TOMMY G. THOMPSON  
GOVERNOR  
MARK D. BUGHER  
SECRETARY



Mailing Address:  
Post Office Box 7864  
Madison, WI 53707-7864

February 9, 1998

The Honorable Brian Burke, Co-Chair  
Joint Committee on Finance  
119 Martin Luther King Blvd., Room LL1  
Madison, WI 53702

The Honorable John Gard, Co-Chair  
Joint Committee on Finance  
315 North, State Capitol

Dear Senator Burke and Representative Gard:

On January 12 I sent you my proposal to reallocate the District Attorneys' FY98 2% lapse. The plan was to increase the lapse amount from the Department of Health and Family Services (DHFS), and it was tentatively planned that the amount would come from the Division of Management Technology in DHFS.

Since that time DHFS has reviewed what possibilities would best meet their needs and has proposed instead that the lapse amount be taken from the Division of Care and Treatment Facilities (DCTF) and that the offsetting increase from increased federal funds will be used in FY99 in DCTF.

I have approved this alternative, as it will better serve the needs of the department in meeting their own 2% lapse requirement in FY99, which falls very heavily on DCTF. I wanted to let you know that the tentative plan identified in my January letter has been modified in this way.

Sincerely,

  
Mark D. Bugher  
Secretary

Cc: Bob Lang, Director  
Legislative Fiscal Bureau





TOMMY G. THOMPSON  
GOVERNOR  
MARK D. BUGHER  
SECRETARY

February 9, 1998

The Honorable Brian Burke, Co-Chair  
Joint Committee on Finance  
119 Martin Luther King Blvd., Room LL1  
Madison, WI 53702

The Honorable John Gard, Co-Chair  
Joint Committee on Finance  
315 North, State Capitol

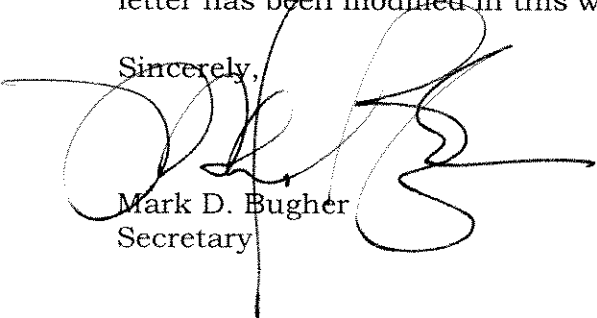
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I have approved this alternative, as it will better serve the needs of the department in meeting their own 2% lapse requirement in FY99, which falls very heavily on DCTF. I wanted to let you know that the tentative plan identified in my January letter has been modified in this way.

Sincerely,

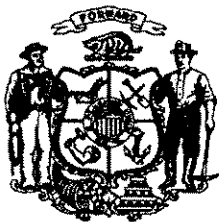
  
Mark D. Bugher  
Secretary

Cc: Bob Lang, Director  
Legislative Fiscal Bureau

# THE STATE OF WISCONSIN

SENATE CHAIR  
**BRIAN BURKE**

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ASSEMBLY CHAIR  
**JOHN GARD**

315-N Capitol  
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Madison, WI 53708-8952  
Phone: (608) 266-2343

## JOINT COMMITTEE ON FINANCE

February 26, 1998

Secretary Mark Bugher  
Department of Administration  
101 East Wilson St., 10<sup>th</sup> Floor  
Madison, WI

Dear Secretary Bugher:

We are writing to inform you that the Joint Committee on Finance has reviewed your request, dated February 6, 1998, pursuant to s. 16.515/16.505(2), Stats., pertaining to requests from the Department of Administration and the State Historical Society.

No objections have been raised concerning this request. Accordingly, the request is approved.

Sincerely,

A handwritten signature in black ink, appearing to read 'Brian Burke'.

BRIAN BURKE  
Senate Chair

A handwritten signature in black ink, appearing to read 'John G. Gard'.

JOHN G. GARD  
Assembly Chair

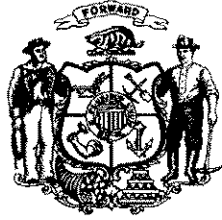
BB:JG:dh

cc: Members, Joint Committee on Finance  
George Vogt, Director, State Historical Society  
Jay Huemmer, Department of Administration  
Robert Lang, Legislative Fiscal Bureau  
Jay Huemmer, Department of Administration

# THE STATE OF WISCONSIN

SENATE CHAIR  
**BRIAN BURKE**

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ASSEMBLY CHAIR  
**JOHN GARD**

315-N Capitol  
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## JOINT COMMITTEE ON FINANCE

### MEMORANDUM

To: Members  
Joint Committee on Finance

From: Senator Brian Burke  
Representative John Gard  
Co-Chairs, Joint Committee on Finance

Date: February 9, 1998

Re: s. 16.515/16.505, Stats. Request

Attached is a copy of a request from the Department of Administration, dated February 6, 1998, pursuant to s. 16.515/16.505(2) Stats., pertaining to requests from the Department of Administration and the State Historical Society.

Please review the material and notify **Senator Burke** or **Representative Gard** no later than **Tuesday, February 25, 1998** if you have any concerns about the request or if you would like to meet formally to consider it.

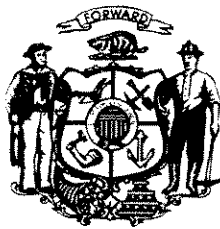
Also, please contact us if you need further information.

Attachment

BB:JG:dh

STATE OF WISCONSIN  
DEPARTMENT OF ADMINISTRATION  
101 East Wilson Street, Madison, Wisconsin

TOMMY G. THOMPSON  
GOVERNOR  
MARK D. BUGHER  
SECRETARY



Mailing Address:  
Post Office Box 7864  
Madison, WI 53707-7864

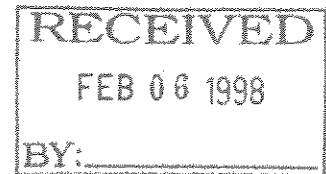
**Date:** February 6, 1998

**To:** The Honorable Brian Burke, Co-Chair  
Joint Committee on Finance

The Honorable John Gard, Co-Chair  
Joint Committee on Finance

**From:** Mark D. Bugher, Secretary  
Department of Administration

**Subject:** S. 16.515/16.505(2) Requests



Enclosed are requests that have been approved by this department under the authority granted in s. 16.515 and s. 16.505(2). The explanation for each request is included in the attached materials. Listed below is a summary of each item:

<u>AGENCY</u>	<u>DESCRIPTION</u>	<u>1997-98</u>		<u>1998-99</u>	
		<u>AMOUNT</u>	<u>FTE</u>	<u>AMOUNT</u>	<u>FTE</u>
DOA					
20.505(1)(kL)	Information technology processing services to agencies		*8.00		*8.00
20.505(1)(ke)	Telecommunications and data processing services		**2.00		*2.00
SHS					
20.245(2)(g)	Admissions, sales and other receipts		.50		.50

\*2 projects ending 05/30/99

\*\*1 project ending 05/30/01

As provided in s. 16.515, the requests will be approved on February 27, 1998, unless we are notified prior to that time that the Joint Committee on Finance wishes to meet in formal session about any of the requests.

Please contact Jay Huemmer at 266-1072, or the analyst who reviewed the request in the Division of Executive Budget and Finance, if you have any additional questions.

Attachments